

## Guidelines for Authors

1. The journal accepts only unpublished articles that represent an empirical or theoretical contribution to sociology, or a contribution to other disciplines, practices, or knowledge from the perspective of sociology. Submitted articles should not be concurrently assessed by other journals.

2. Articles or essays should not exceed thirty (30) letter-size pages (216 x 297 mm), 12-point font, double spaced, including charts, tables, figures, and bibliographic references. Critical book reviews should not exceed twenty (20) pages, in the previously mentioned format. In both cases, we suggest using a maximum of two heading levels, and in case they are numbered, Arabic numerals should be used.

3. The journal welcomes contributions on different topics, whether in the form of articles on theoretical issues and methodological controversy, summarizing research results, or of critical review essays dealing with recent publications on a common theme, or book reviews dealing with a single book.

4. Authors must submit three (3) hard copies and one digital copy in a PC compatible format, preferably Microsoft Word, indicating the version used and the name of the file containing the article.

5. Each article or essay must be accompanied by an abstract (in both Spanish and English) not longer than 15 lines and three (3) or four (4) keywords describing the contents. The title of the article must be in both Spanish and English.

6. Non-textual elements should be organized in tables or figures numbered consecutively in Arabic numerals. A laser-printed hard copy of these must also be submitted, indicating the exact page and position where they should be inserted in the text, or whether they should be included as annexes.

7. Textual citations should be enclosed in quotation marks, and words in foreign languages should be italicized. Notes and comments to the text should follow APA citation standards, as shown in the following example:

(Weber, 1927, p. 124)

An alphabetical list of bibliographic references should be included at the end of the article, following APA standards, as shown in the following examples:

- a) Books: Last name, first name initials. (year of publication).  
*Title of Book*. Place of publication: Publishing house.

Example: Weber, M. (1997). *Economía y sociedad*. México: Fondo de Cultura Económica.

b) Magazines: Last name, First name initials. (Year of publication).

Title of Article. *Journal Name*, volume, issue number, pp. #-#

Example: Berthelot, J. M. (2000). Os novos desafios epistemológicos da Sociologia. *Sociologia, problemas e práticas*, 33, pp. 111-131.

c) Chapter in a book: Last Name, First name initials. (Year of publication). Title of Text. Name of the editor or compiler, last name (indicate in parentheses whether ed. or eds., comp. or comps.), *Title of Book* (pp. #-#). Place of publication: Publishing house.

Example: Weber, M. (1997). 1. Concepto de la sociología y del 'significado' en la acción social. In Max Weber, *Economía y sociedad* (pp. 5-20). México: Fondo de Cultura Económica.

d) Online materials: Last name, First name initials (Year).

Title, accessed day, month, year, at *Name of Website*. [http:// URL](http://URL).

Example: Sutz, J. (2001). Ciencia, tecnología y sociedad: argumentos y elementos para una innovación curricular. *Revista Iberoamericana de Educación*. Accessed in November 2001 at <http://www.campusoei.org/oeivirt/rie18a06.htm>.

Note: Because all the information is not always provided, include only the pertinent information; otherwise, leave the required field blank. However, we recommend that authors revise all citations, since they shall not be corrected or supplemented by the journal.

8. Other texts such as projects, documents, commentaries, sociological materials, reviews or news articles must not exceed the following page limits:

a) News articles: up to two (2) pages, 12-point font, double spaced

b) Other texts: up to five (5) pages, 12-point font, double spaced

9. Authors must include a brief résumé so that the pertinent information may be selected. On a separate sheet of paper, they must include their mailing address, e-mail address, name of the institution they work for, position, membership in scientific or similar associations, affiliation to research groups, and telephone and fax numbers.

10. The assessment process of proposals for articles sent will be through the modality of double-blind, in which maintains the anonymity of both evaluators and authors.

11. Originals submitted shall not be returned.

12. Proofreading will be carried out in comparison with the original.

13. Authors resident in Colombia must send the work printed to: Revista Colombiana de Sociología, Departamento de Sociología, oficina 230. Universidad Nacional de Colombia, Ciudad Universitaria. Bogotá, Colombia. Authors residing outside the country must send their work in digital version to the following e-mail: [revcolso\\_fchbog@unal.edu.co](mailto:revcolso_fchbog@unal.edu.co), or through the electronic platform Open Journal System, in the following website: [www.revistas.unal.edu.co/index.php/recs/user/register](http://www.revistas.unal.edu.co/index.php/recs/user/register), where

may register, send your articles, make follow up to the assesment process  
and acces to the articles of the complete collection of the journal.

**[213]**